

Chesapeake Behavioral Health Center, LLC ♦ Intake Screening Form ♦

Intake Date:	Time:								
1st Appointment scheduled: Date:	Time: Provider:								
Part 1 New Patient or Returning Patient - Last Visit:									
Patient's Legal Name - First:	Middle: Last:								
Preferred Name, if different:									
Date of Birth:	Social Security #:								
Gender: M F Transgender: M to F F to M	□ Non-Binary □ Other:								
Race:	Asian 🗌 American Indian 🗌 Other:								
Sexual Orientation: Heterosexual Homosexual B	isexual 🗌 Prefer not to answer 🔲 Other								
Marital Status: ☐ Single ☐ Partnered ☐ Married ☐ Div	vorced Widowed								
Name of Spouse or Significant Other:	Phone Number:								
— • — •									
E-mail:									
	ne Number:								
Part 2									
Primary Insurance Company:									
Phone #:	Fax #:								
Subscriber Name:	DOB:								
Relationship to insured: Self Spouse Mother	Father Other:								
ID#: Group#: _	Effective Date:								
Co-Pay: \$ D	peductible: \$								
Employer Name:									
Secondary Insurance Company (if any):									
Phone #:									
	DOB:								
Relationship to insured: Self Spouse Mother	Father Other:								
ID#: Group#: _	Effective Date:								
Co-Pay: \$ D	eductible: \$								
Employer Name:									
Tertiary Insurance Company (if any):									
Phone #:	Fax #:								
	DOB:								
Relationship to insured: Self Spouse Mother	Father Other:								
ID#: Group#: _	Effective Date:								
Co-Pay: \$ D	eductible: \$								
Employer Name:									

Part 3	Emergency Contacts (or Responsible Parties if pa	atient is under 18 or unable to provide information on their own)
Contac	t Name:	Relation to Patient:

Contact Name:	Relation to Patient:								
I #: Home #:									
ork #: E-Mail:									
Mailing Address :									
Contact Name:	Relation to Patient:								
Cell #:									
Work #:									
Mailing Address:									
Part 4 Only complete, if Prior Psychiatric Hospitalization	(s)								
Most Recent Psych Hospitalization:	Discharge Date:								
Mental Health Treatment History:									
DI FACE DEING ANY DOYOUTATRIO DISCUADOS	00 MEDIO ATION DECORDO DEDTINI								
PLEASE BRING ANY PSYCHIATRIC DISCHARGE									
History of Drug or Alcohol Abuse: Yes or No If y	es Please Explain:								
Part 5 CHILDRENS SERVICES ONLY									
Custody Status (if applicable): N/A Intact Family	Mother ☐ Father ☐ Foster Care:								
Custody Papers Requested? Yes No									
AUT	HORIZATION								
l,	, authorize Chesap	peake Behavioral Health							
Center (CBHC), LLC to leave text and voice mess	sages, including automated appo	intment reminders							
generated by our Electronic Records System, at th	e phone number(s) listed above.								
I,		LLC to use and disclose							
the protected mental health information described	below to the individuals listed:								
1									
2									
3									
X									
Patient's Signature Par	tient Name (Printed)	Date							
X									
Guardian's Signature if Client is Disabled or a Minor	Guardian Name (Printed)	Date							



217 Main Street, Suite B Reisterstown, MD 21136 Tel: (410) 833-0581

Fax: (410) 833-8604

PLACE LABEL HERE

♦ Consent for Mental Health Treatment **♦**

Last Name	First Name	Middle Name	
Health Center (CBHC), Employees and Agents (Mental Health treatment I am LLC and its qualified Physicia Collectively known as CBHC, lary, appropriate, usual and cust	nt's Name) have reviewed all of requesting to receive from Chesa ns, Nurse Practitioners, Mental LLC) to provide outpatient ment omary. It is further understood,	peake Behavioral Health Providers, al health services
	0 1 1	ion in mental health treatment aw, will not be provided to any s	
proposed for me. I have re	viewed my Health Insurance Port	d by CBHC, LLC and the treatment ability and Accountability Act (HI e of Information, Consumer Disch	PAA Privacy
•	y arise due to treatment, therapy,	ake the staff at CBHC, LLC fully a changes in my contact or insuranc	•
xClient's Signature			
	· · · · · · · · · · · · · · · · · · ·		
Guardian's Signature if Cl	ient is Disabled or a Minor	Date	
Staff Representative		Date	

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♦ Financial Responsibility Form ♦

SIGNING THIS DOCUMENT MAY ALTER YOUR LEGAL RIGHT UNDER Maryland Law. Please review and read carefully ask if you have any questions. *Do not sign unless you understand this document.*

Client's or Guardian's Signature (if Client is Disabled or a Minor)	Printed Nam	ne	Date
(Initials) I understand that if I do not have a cre the missed appointment fee \$30.00 before I am seen FINANCIAL AGREEMEN I have reviewed the above conditions a responsibility for Behavioral Health Services	again. T – PATIENT OR I and financial res	RESONSIBLE PAI sponsibilities. I	RTY
Credit Card #:	Exp Date:	CVV#:	Zip Code:
CANCELLATIONS / L. (Initials) I understand that I must keep schedule schedule appointments at the frequency recommend(Initials) I am aware that if I have 3 cancellated Therapist I will be discharged from any Psychiatric of(Initials) I understand that I must give at least the cancellation or no-show fee of \$30.00 will be charged from any properties of the concept of the conce	led appointments in ed by the treating ph ions or no shows fr Psychotherapeutic 48 hours advance narged to my credit of	order to have the be ysician or therapist. om either the Psych services at CBHC, LI otice to cancel a sch	est care possible. I agree to iatrist, Nurse Practitioner or _C. eduled appointment. <u>A late</u>
Clinician and/or Clinical staff at CBHC, LLC (Initials) I understand that payments for serv MasterCard, Discover, American Express and Mone check fee of \$35.00 will be assessed. This must be	y Orders. If checks	are returned due to	insufficient funds a returned
(Initials) I am solely responsible for adm applications, assessments or other administrative do that administrative fees range from \$25.00 to \$25.00	cuments requested of	of CBHC, LLC on the	patients behalf; I am aware
PAYMENTS, CO-PAYMENTS(initials) I understand I am responsible for when services are rendered. If any questions or disc for my next appointment or service may be denied.	co-payments, dedu	ıctibles, and outstan	ding balances that are due
(Initials) CBHC, LLC <u>DOES NOT</u> Participate v provided, I will be billed, and I are responsible for full			ns (HMO's). If services are
THE COST OF TREA (Initials) I will be responsible for providing A card) or any changes in coverage. If the information rendered, I understand that I am responsible for all Health Center (CBHC), LLC and I may have to pay or	LL current insurance on I provide is incorre I charges incurred f	e information, (includ ect, out of date or m	ing a copy of the insurance y insurance denies services
read carefully ask if you have any questi	J		



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♦ HIPAA Privacy Rights Form ◆

(Federal Health Insurance Portability and Accountability Act) 45 C.F.R. Parts 160 and 164

- 1. THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED, AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY. If you have any questions about this Notice or want additional information, please contact, Chesapeake Behavioral Health Center, LLC, (Privacy Contact - Lucy Cashdollar, R.N.) at 410-833-0581
- 2. Purpose. We are required by law to maintain the confidentiality and privacy of your protected health information. "Protected health information" is information about you that may identify you and that relates to your past, present or future physical or mental health or condition and related health care services. This Notice describes how we may use and disclose your protected health information to carry out treatment, payment or health care operations and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information.

We are required to abide by the terms of this Notice, which is effective April 14, 2003. We reserve the right to change the terms of our Notice at any time as permitted by law. The new Notice will be effective for all protected health information that we maintain at that time and for information we receive in the future. We will post a current copy of the policy and will have copies of our current policy available each time you are here for health care services. We will also provide you with any revised Notice of Privacy Practices upon a request made by you via phone or in person.

- 3. Uses and Disclosures of Protected Health Information for Treatment, Payment and/or Operations. The following categories describe different ways that we may use and disclose health information for treatment, payment and operations. At least one example is given for each category. Please be aware that not every possible use or disclosure is listed.
 - A. Treatment: We may use and disclose your protected health information to provide you with treatment and services and to coordinate your care. For example, we may disclose your protected health information to other agency clinical staff that are involved in your care as well as different departments of the agency in order to coordinate the various services you might need, such as prescriptions.
 - **B. Payment:** Your protected health information may be used to obtain approval for and payment for services you receive. For example, we may confirm your eligibility with insurance plans, governmental agencies, or Medicaid in order to obtain approval and/or payment of services.
 - C. Operations: We may use or disclose your protected health information as necessary for our regular business activities such as health oversight, accreditation, licensing, and quality assurance. For example, members of the quality assurance team may use information in your health record to assess the care in your case to continually improve the quality and effectiveness of the healthcare services we provide. As part of operations, we may contact you to provide appointment reminders.

We may share your protected health information with third party "business associates" that perform various activities for us involving protected health information (e.g., auditors, attorneys), but only when we have a written contract with the business associate that fully protects the privacy of your protected health information.

- 4. Other Permitted and/or Required Uses and Disclosures: According to Federal Privacy Regulations, we may make the following uses and disclosures without obtaining consent or written authorization from you.
 - A. Unless you object, under federal law we may disclose health information about you to a member of your family, a relative, a close friend or any other person you identify as involved in your care.
 - B. We may use or disclose your protected health information in an emergency when use and disclosure of the protected health information is necessary to prevent serious risk of bodily harm or death.
 - C. We may use or disclose your protected health information if and to the extent we are required by federal or state law. You will be notified, if required by law, of any such uses or disclosures.
 - **D.** We may disclose to a court when ordered by the court.
 - E. We must disclose to a public health authority that is authorized by law to receive reports of child abuse or neglect. In addition, if we believe that you have been a victim of abuse, neglect or domestic violence, we must disclose your protected health information to the governmental entity or agency authorized to receive such information. Any disclosure of suspected abuse will be made consistent with the requirements of any applicable state law.
 - F. We may disclose to governmental agencies or private entities responsible for overseeing health care activities through audits, investigations, inspections and licensure. Oversight agencies include government and/or private agencies that oversee the health care system, government benefit programs, government regulatory programs and civil rights laws.

- **G.** Required Uses and Disclosures: Under federal law, we must make disclosures when required by the Secretary of the United States Department of Health and Human Services to investigate or determine our compliance with the requirements of 45 C.F.R. Part 164.308 et. seq. We may disclose for public health purposes such as notifying public health authorities regarding specific communicable diseases, but only to the extent allowed by state law. We may disclose to federal, state or local agencies engaged in disaster relief to the extent that such information is required to enable them to carry out their responsibilities in specific disaster situations.
- 5. Uses and Disclosures of Protected Health Information Based Upon Your Written Authorization: Other uses and disclosures of your protected health information not covered by this Notice or by laws that apply to us will be made only with your written authorization. You may revoke this authorization, at any time, in writing. If you revoke this authorization, we will no longer use or disclose your protected health information for the reasons covered by the authorization. However, we cannot undo any disclosures we have already made with the authorization and are required to retain our records of the care that we provided to you.

6. Your Rights Regarding Your Protected Health Information.

You have the following rights with respect to your protected health information:

- A. You Have the Right to Request Restrictions: You have the right to request a limitation or a restriction on the protected health information we use or disclose about you for treatment, payment or healthcare operations. We are not required to agree to a restriction that you may request. If we agree to the requested restriction, we may not use or disclose your protected health information in violation of the restriction unless it is needed to provide emergency treatment. You must make this request in writing to our Privacy Contact at the address listed below.
- B. **Right to Request Confidential Communication:** You have the right to request to receive confidential communications from us in a certain way or at an alternative location. For example, you can ask that we only contact you at home or by mail. We will accommodate reasonable requests. We may also condition this accommodation by asking you for specification of an alternative address or other method of contact. The request must be made in writing to our Privacy Contact at the address listed below specifying how or where you wish to be contacted.
- C. **Right to Inspect and Copy:** You have the right to inspect and obtain a copy of protected health information about you that we maintain. To inspect and/or obtain a copy of protected health information, you must submit your request in writing to our Privacy Contact. If you request a copy of the information, we may charge a reasonable fee for the costs of copying, mailing, or other related costs. We may deny your request to inspect and copy in certain limited circumstances. Under federal law, for example, you may not inspect or copy the following records: psychotherapy notes; information compiled in reasonable anticipation of, or use in, a civil, criminal, or administrative action or proceeding. We are also permitted to deny your request to inspect and copy if the protected health information was obtained from someone under a promise of confidentiality. Please contact our Privacy Contact if you have questions about access to your records.
- D. **Right to Amend:** If you believe that health Information, we have about you is incorrect or incomplete, you may request that we amend it. Your request must be in writing, submitted to the address listed below, and must state the reason you are seeking an amendment. If we deny your request for amendment, you have the right to file a statement of disagreement with us which will be made a part of your record. We may prepare a rebuttal to your statement and will provide you with a copy of such rebuttal. Please contact our Privacy Contact if you have questions about amending your record.
- E. **Right to Receive an Accounting of Disclosures:** You have the right to an accounting of disclosures for purposes other than treatment, payment or healthcare operations as described in this Notice. You have the right to receive specific information regarding these disclosures that occurred after April 14, 2003. You must submit your request in writing to the address listed at the end of this Notice. The right to receive this information is subject to certain exceptions, restrictions and limitations. If you believe we have violated your privacy rights, you may complain to us or to the Secretary of Health and Human Services. You may file a complaint with us by notifying our Privacy Contact. We will not retaliate against you for filing a complaint.

F. Right to Receive a Copy: You have a right to receive a paper copy of the Notice of Privacy Practices upon request.							
Copy offered to consumer Yes No							
7. Contacting Privacy Officer: Lucy Cashdollar, R.N. Chesapeake Bestreet, Suite B, Reisterstown, MD 21136-1213	ehavioral Health Center, LLC, (Privacy Contact) at 410-833-0581, 217 Main						
X	_						
Patient's Signature	Date						
X							
Guardian's Signature if Client is Disabled or a Minor	Date						

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♦ CONSUMER DISCHARGE POLICY ◆

A consumer may be discharged from the rolls of Chesapeake Behavioral Health Center (CBHC), LLC for any or all the following reasons:

- 1. PLANNED DISCHARGE, consumer or consumer and legal guardian with the approval of the CBHC, LLC Treatment Team.
 - a. The consumer, or the consumer and/or their legal guardian have determined, in conjunction with their Treatment Team, discharge is now appropriate and viable by a specified date and time everyone has agreed upon. This discharge is considered normal, appropriate and routine.
- 2. UNPLANNED DISCHARGE, Consumer or Consumer and Legal Guardian, without the approval of the CBHC, LLC Treatment Team.
 - a. Treatment Compliance: The consumer, or the consumer and their legal guardian have been unable or unwilling to follow the Treatment Plan agreed upon by the consumer, or the consumer and their legal guardian and the CBHC, LLC Treatment Team.
 - b. Failed to Keep Appointments: The consumer, or the consumer and their legal guardian have been unable or unwilling to keep appointments reserved for them by the CBHC, LLC Treatment Team, without providing at least 48 hours prior notice.
 - The consumer or the consumer and their legal guardian have been unable or unwilling to attend appointments with the regularity agreed upon by the consumer, or the consumer and their legal guardian, and CBHC, LLC Treatment Team.

At the time of Discharge, the following information will be provided to the consumer, or to the consumer and their Family or legal guardians:

A letter will be mailed informing you of a list of providers to the consumer or the consumer and their legal guardian advising them of their discharge from Medical Treatment at CBHC, LLC specifying the reason for the consumer's discharge from CBHC, LLC and continuing service recommendations and summary of the anticipated transition process will also be included.

I, as the consumer, have reviewed all the Policies and Procedures regarding the Consumer Discharge Policy from CBHC, LLC and its qualified Physicians, Nurse Practitioners, Mental Health Providers, Employees and Agents (Collectively known as CBHC, LLC). I agree to the terms and provisions of consumer discharge policy from medical treatment. It is further understood, I may at any time, acting on my own behalf, terminate medical treatment resulting in discharge from CBHC, LLC.

v		
Client's Signature	Date	
Guardian's Signature if Client is Disabled or a Minor	Date	
Staff Representative	Date	



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◆ Client Medical Self-Report ◆

Na	Name: Date of Birth:					Date Completed:													
Pr	imaı	ry C	ar	e Ph	ysi	cia	ın:						P	CP P	hone	e Nu	mb	er: _	
										Comments: _									
										ent state of health? Fair	y poor	expl	ain:	:					
Ρle	ease	e ind	dic	ate v	vhi	ch	med	lica	al cor	ditions you have experi	enced	in th	ер	ast or	are	curi	ren	tly ex	periencing.
	Hav	e h	ad				lave					ave	hac			lave			
		pas	ΣL							General Health		μc	ıst						Glands
_	\neg	Y	П	N	H	\neg	Υ		N	Tuberculosis	\neg	Υ	П	N	П	Υ	Т	N	Swollen Glands
<u> </u>		<u>.</u> Y	ᅥ	N	H	╡	Y	┢	N	Flu	ᆂ	Y	Ħ	N	H	Y	┢	N	Thyroid Problems
-	_	<u>'</u> Y	H	N		╡	Ϋ́	╆	N	Hepatitis	ᆂ	Y	H	N	H	Y	┢	N	Diabetes
ᆉ		<u>'</u> Y	片	N		╡	Y	┢	N	Cancer	ᆂ	Y	+	N	H	Y	┾	N	Low energy level
ᆛ		<u>'</u> Y	붐	N	L	╡	Y	누	N	Frequent Colds	$\dashv \vdash$	Y	H	N	H	Y	┾	I N	
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_	_	Y	믬	N	<u> </u>	4	Υ	느	N	Heart Problems	<u> </u>	Υ	<u> </u>	N	H	Υ		N	Venereal Disease
	_	Y	닏	N	ļļ	<u> </u>	Υ	<u> </u>	N	Stroke	ᆛᆛ	Υ	닏	N	닏	Υ	<u> </u>	N	Kidney Problems
Į		Υ	<u>Ц</u>	N	Ļļ	<u> </u>	Υ	┕	N	Mononucleosis	ᆜᆜ	Υ	$\underline{\sqcup}$	N	Щ	Υ	<u> </u>	N	Bedwetting
	`	Y	Ш	N	ļ l		Υ] N	3 77 1 7						Υ	Щ	N	Blood in urine
										Gastro-intestinal		Υ		N	Ш	Υ		N	Difficulty urinating
[_	Y		N			Υ] N	Stomach trouble									Nervous System
[Y		N			Υ] N	Ulcers		Υ		N		Υ		N	Frequent Nightmares
[່ [Y		Ν	[Υ] N	Liver trouble		Υ		Ν		Υ		Ν	Shakiness/tremors
[Y		N			Υ] N	Weight loss		Υ		N		Υ		N	Frequent headaches
[`	Y		N			Υ] N	Weight gain		Υ		N		Υ		N	Sleep problems
	`	Y		N			Υ		N	Loss of appetite		Υ		N		Υ		N	Nervousness
Ī		Y	Ī	N	Ħ	Ħ	Υ		N	Pancreatitis	一百	Υ	Ħ	N	同	Υ	百	N	Depression
_					ļ ,	_				Circulation	一百	Υ	Ħ	N	Ī	Υ	百	N	Mental Illness
	<u> </u>	Y	П	N	1	7	Υ		N	Cold hands/feet	一百	Υ	Ħ	N	Ħ	Υ	Ħ	N	Attempted Suicide
Ť	_	<u>.</u> Y	Ħ	N	Ħ	╡	Y	Ħ	N	High blood pressure	一片	Y	Ħ	N	H	Y	Ħ	N	Memory Problems
i		<u>.</u> Y	ᅥ	N	i	╡	Ÿ	Ŧ	N	Low blood pressure	ᆂ	Y	\vdash	N	H	Y	Ħ	N	Head Injury
-	_	Y	Ħ	N	1 1	╡	Y	┢	N	Bleed Easily	ᆂ	Y	Ħ	N	H	<u>.</u> Y	Ħ	N	Paralysis/loss of mobility
			<u> </u>	11	'	<u> </u>	-	_	, IN	Respiration	ᆂ	Y	H	N	H	Y	+	N	Loss of Coordination
_	一、	Y	$\overline{\Box}$	N	H	\neg	Υ	Г] N	Difficulty breathing	ᆂ	V	H	N	H		+	N	Persistent Pain
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-		<u>'</u> Y	H		L	븍	Y	⊨		,	+ 🗖	V	$\overline{}$	NI.		Υ	$\overline{}$	N.I.	Females Only
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		Y	님	N	ļļ	<u> </u>	Υ	느	N	Coughing Blood	ᆂ	Υ	닏	N	닏	Υ		N	Abortion
<u> </u>		Y	<u> </u>	N	H	<u> </u>	Υ	Ļ	N	Night Sweats	ᆛᆜ	Υ	닏	N	닏	Υ	닏	N	Miscarriage/still birth
Į	`	Y	Ш	N	μl		Υ	L] N	Asthma	ᆜᆜ				<u>Ц</u>	N	Decreased sex drive		
			_		L.			_		Males Only		Υ	Ш	N	ΙШ	Υ	Ш	N	Female Disorders
		Y		N	Į l		Υ] N	Prostate Problems									Other
[<u> </u>	Y		Ν] [Υ] N	Decreased Sex Drive									
Γ	一」 、	Υ	П	Ν	[\Box	Υ		l N	Impotence									

Food A	Allergies:												
Drug /	Allergies:												
Enviro	onmental Allergie	es:											
a)	Do you experience chronic pain? No Yes If yes, describe the location / context of the pain:												
	Are you receiving treatment? No Yes By Whom:												
b)	Height: ft in. Weight: lb. Do you consider yourself: _ average weight _ overweight _ underweight? In the past month, have you: _ gained weight _ lost weight? How much? lbs. Was this gain/loss intentional? _ yes _ no Explain: For children, is your child making the appropriate height & weight gains? _ yes _ no Explain:												
c)	In a typical week , how often do you eat: Breakfast: Lunch: Dinner: Dinner: Have you ever: binged purged restricted calorie intake How recent? How frequently?												
d)	Please list preso	ribed me	dica	ation	s a	nd d	osages currently taken:						
	Medication:						Dosage:	Start Date:					
	Medication:						=	Start Date:					
	Medication:							Start Date:					
	Medication:						Dosage:	Start Date:					
	Medication:						Dosage:	Start Date:					
	Medication:						Dosage:	Start Date:					
e)							ed, amounts and frequency: health and mental health history of key	family members:					
	Relationship	Age	L	iving yo		ith	Past or Present Medical / Mental Health Conditions?	If deceased, cause of death and age at death					
	ther] Y		N							
	other		Ļ] Y	<u> </u>	N							
	epfather		上] Y	Ļ	N							
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	others /Sisters		┢) <u> </u> Y	누	N							
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Ex	tended Family		닏] Y] Y	<u> </u>	N N							
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Client	's Signature:		<u> </u>	-		-							
Physic	cian's Signature:						Date: _						